

Company: REL Group
Job Title: Project Mechanical Engineer
Working days: Monday – Friday
Working Hours: 08:30 – 17:00

Job Description

REL Group wish to recruit a qualified Project Mechanical Engineer.

The job functions will include but will not be limited to the following:

- To work on tender packages, determining what materials are required, pricing the materials and estimating labour requirements. This will be done in conjunction with the purchasing and installation department
- To develop costing spreadsheets for the improved costing of projects and to reduce the time for these to be completed.
- To assist with providing project management flow charts for tenders/projects won. This may include laying out a timeline for materials and labour as per the project quotation ensuring work can be carried out on time and within budget.
- To produce design drawings where necessary using our in-house Solidworks 3D & Autocad 2D package.
- To ensure that all work within the scope of projects is completed in a safe manner, and within the accepted project schedule and budget allocated.
- To ensure all documentation within the scope of works is prepared, checked, reviewed, and approved in accordance with company specifications.
- To comply with ISO 9001:2015, ISO 14001:2015 and ISO 45001:2018 Policies and Procedures regarding quality, health & safety, and the environment
- To assist Engineering Department and QS in tendering of projects
- Attend project meetings as required
- General administration relevant to the role

Skills Required:

- Relevant third Level qualification.
- Previous experience, minimum 3 years, in a similar role
- Full Clean Driving Licence
- Manual Handling and Safe-pass Training (beneficial but not essential as training will be provided)
- A high level of computer literacy (Word, Excel, PowerPoint, Outlook)
- Proficiency in CAD software, such as AutoCAD and Revit
- Proven ability to work as part of a team
- Experience in leading a team and management of projects
- Excellent communication and organisational skills
- Excellent accuracy and attention to detail
- Flexible and reliable, with excellent timekeeping
- Ability to work on your own initiative and as part of a team
- Pro active
- Good problem solving skills
- Sales experience is desirable but not essential

Please send CVs to careers@rel.ie or by post to REL Group, O'Brien Road, Carlow, R93 A6X6